

Message

From: Soto, Vicki [Soto.Vicki@epa.gov]
Sent: 4/21/2017 5:49:15 PM
To: Kraft, Andrew [Kraft.Andrew@epa.gov]; Glenn, Barbara [Glenn.Barbara@epa.gov]
CC: Cunningham, Taukecha [Cunningham.Taukecha@epa.gov]
Subject: Fwd: Formaldehyde Tox Review Merged Part A & B (WP-40W) Read for Author Review (Due 4/21/17)
Attachments: image001.png; ATT00001.htm; image002.png; ATT00002.htm; image003.png; ATT00003.htm; image001.png; ATT00004.htm; image001.png; ATT00005.htm; Formaldehyde Main Text - IRD.docx; ATT00006.htm

Hi

I did not have a chance to check these over but I will look in a bit. I had some car issues today and have been at the dealers:(I know you are anxious to take a look.

Vicki

Sent from my iPhone

Begin forwarded message:

From: NCEA_TSS <NCEA_TSS@epa.gov>
Date: April 21, 2017 at 1:46:05 PM EDT
To: "Cunningham, Taukecha" <Cunningham.Taukecha@epa.gov>
Cc: "Schaffner, Thomas" <Schaffner.Thomas@epa.gov>, "Walker, Lisa" <Walker.Lisa@epa.gov>, "Zwayer, Bette" <zwayer.bette@epa.gov>, "Tackett, Linda" <Tackett.Linda@epa.gov>, "Kraft, Andrew" <Kraft.Andrew@epa.gov>, "Glenn, Barbara" <Glenn.Barbara@epa.gov>, "Soto, Vicki" <Soto.Vicki@epa.gov>, "Konoza, Terri" <Konoza.Terri@epa.gov>, NCEA_TSS <NCEA_TSS@epa.gov>
Subject: Formaldehyde Tox Review Merged Part A & B (WP-40W) Read for Author Review (Due 4/21/17)

Dear Taukecha,

TSS and Editing have completed the following for the Formaldehyde IRIS document Parts A & B and it is ready for author review:

- Formatted headings
- Renumbered table and figure captions (extensive renumbering throughout that need author review)
- Formatted text
- Applied some globals (time constraints led to not finishing by 4/21/17 deadline)
- Light edit performed
- Comments for author to address throughout
- Highlighted callouts for author to review
 - Green = section, table, and figure callouts
 - Blue/Teal = Supplemental callouts
 - Red = references that need addressed

Please let TSS know if you have any questions. Send any further correspondence on this request to NCEA_TSS@epa.gov.

Thank you,

Kathleen Bland

Technical Support Services

Highlight Technologies, LLC contractor for U.S. EPA, NCEA
26 W. Martin Luther King Ave, Rm A-G41
Cincinnati, OH 45220

From: Cunningham, Taukecha
Sent: Wednesday, March 29, 2017 5:31 PM
To: Heing, Dan
Cc: NCEA_TSS; NCEA_TSS_SG; Schaffner, Thomas; Walker, Lisa; Zwayer, Bette; Tackett, Linda; Kraft, Andrew; Glenn, Barbara; Soto, Vicki; Konoza, Terri
Subject: RE: Formaldehyde Tox Review, Part a & b; Revised Contractor Schedule

Dan,

Yes this is exactly what we need done and please feel to let us know if you have any other questions.

Thanks,

*Taukecha Cunningham
Information Management Specialist
U.S. EPA/ORD
National Center for Environmental Assessment
703-347-0294
Cunningham.Taukecha@epa.gov*

From: Heing, Dan
Sent: Wednesday, March 29, 2017 5:28 PM
To: Cunningham, Taukecha <Cunningham.Taukecha@epa.gov>
Cc: NCEA_TSS <NCEA_TSS@epa.gov>; NCEA_TSS_SG <NCEA_TSS_SG@epa.gov>; Schaffner, Thomas <Schaffner.Thomas@epa.gov>; Walker, Lisa <Walker.Lisa@epa.gov>; Zwayer, Bette <zwayer.bette@epa.gov>; Tackett, Linda <Tackett.Linda@epa.gov>; Kraft, Andrew <Kraft.Andrew@epa.gov>; Glenn, Barbara <Glenn.Barbara@epa.gov>; Soto, Vicki <Soto.Vicki@epa.gov>; Konoza, Terri <Konoza.Terri@epa.gov>
Subject: Re: Formaldehyde Tox Review, Part a & b; Revised Contractor Schedule

Taukecha,

Just to be clear, for TSS we are to carry out the following service tasks:

1. Format text & line spacing, Pagination
2. Auto-headings, Auto-captions
3. TOC creation and formatting
4. Globals as time permits



And for Editing, we are doing a light edit, which is a line-by-line scan to fix obvious spelling, grammar, and punctuation errors, correct typos and improper word spacing, correct inconsistencies in font size, and check Microsoft grammar flags for appropriateness and fix if no sentence restructuring is needed.

If our understanding is correct, then yes, we would meet the 4 week deadline (document completed and returned COB 4/21/17).

Please advise and thanks.

Dan

Dan Heing | *Project Manager*

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